

Lions Club of Brisbane Macgregor

Privacy Policy

Lions Club of Brisbane Macgregor ('the Club') is a constituted club within Lions Clubs International, but has a separate registration and is therefore subject to the *Privacy Act 1988* (Cth). The Club is bound by the Australian privacy principles enunciated in that said Act, and other law which protect the privacy of individuals. We will sometimes handle personal information relying on exemptions under these laws including the exemptions in the Privacy Act applicable to not-for-profit organisations. Any permitted exemption pursuant to that said Act will take precedence over this Privacy Policy.

Collection of Personal Information

In certain circumstances, we may collect personal information about any member, donor, participant, applicant, worker or associated parties including persons applying for any position (job or volunteer), a person making a donation and persons joining our mailing list. The type of information that we collect includes your name, contact details, identification information, title as well as any personal information provided in forms and documents you submit to us including any qualification, dates of birth, occupation, telephone particulars or other materials. We may also record details of any interactions with you, including any contact we have with you in person, by email, online or on the telephone. If you are a donor, we may also collect your credit card or other financial details which will be recorded and safeguarded pursuant to your direct request.

Where practical, the Club will collect personal information directly from you but we may also collect personal information from third parties including other not-for-profit organisations, government agencies, information service providers and public sources.

Purposes

We only collect personal information where reasonably necessary for one or more of the Club's function or activities including the running of any event and the organisation of any event.

Use and Disclosure

We collect personal information and may disclose same, only in circumstances to provide, improve and personalise the interaction between the Club and any member, donor, participant, applicant, worker or otherwise to maintain and update our records, access applications, provide assistance and support and obtain insurance for the member or other party participating in activities or events organised by the club.

If you are a donor, mailing list registrant or telephone list registrant, we may use your personal information to provide you with ongoing promotional materials and marketing communications about our events, services and fundraising initiatives by

telephone, email , online or by other means (unless you specifically request to be excluded or we are subject to any other legal restriction).

Website and Email

If you visit brisbanemacgregor.qld.lions.org.au to read, browse or download information, our system may record information such as date and time of visit, pages accessed and information downloaded. By using the site you specifically agree for the Club to use any such information for promotional and other related purposes, but you can configure your web browser software to reject any such information in the event that cookies (a piece of information that allows our system to identify and interact more effectively with your device) is used.

Do note that if you use the relevant website or other electronic means, please be aware that the information may be unsecure in transit, particularly where no encryption is used (e.g. email, standard HTTP).

The website may contain links to other sites. We are not responsible for the privacy practices or policies of those sites.

Updating Personal Information

If you discover any personal information on our website which may be erroneous in nature, content or form, please advise our secretary or other information officer, so that those particulars can be accessed and corrected accordingly.

Internal Disclosure

Please note that the Club is an affiliate club of Lions Clubs International, a global organisation. In this regard certain information relevant to the functioning of the Club within that framework including any district organisation, multiple district organisation or global organisation may require disclosure of certain personal information either as a member, entrant, donor, applicant, worker or otherwise and such disclosure shall only be made for the specific purpose required for any such functioning and administrating for purposes set out by Lions Clubs International.